

## Certification for DoD Personnel

- The RMB Website has detailed instructions.
- <http://www.quantico.marines.mil/Offices-Staff/G-3-Operations/Range-Management-Branch/OIC-RSO-Qualification/>
- Contact the Range Safety Office for assistance. (703) 432-7466 or 7467.

### STEP 1:

Complete the USMC Range Safety Course (RTAMRSOCAA) on MarineNet and successfully complete the proctored exam at the end of that course.

### STEP 2:

Complete the MCB Quantico Installation OIC/RSO course. The brief is hosted on MilSuite and is DoD CAC enabled.

### STEP 3:

Request a Range Facility Management Support System (RFMSS) Read-Only Account.

### STEP 4:

Appointed in writing by your unit Commander.

### Note:

Send copies of certificates and letters to the IRSO and the Range Safety Inbox MCBQ\_RNG\_SCH@usmc.mil

## MarineNet Courses

### Range Safety – RTAMRSOCAA

This course will serve as the primary method to certify Basic Level Officers-in-charge (OIC) and Range Safety Officers (RSO) within the Marine Corps. Course must be successfully completed prior to receiving local/regional range safety training and certification as a live fire Range Safety Officer or Officer-in-charge.

### Range Laser Safety – RTAMLRSOAA

The Range Laser Safety course serves as a primary method to certify Laser Range Safety Officers (LRSO) for Range Laser Operations in the Marine Corps. The lesson focuses on the cognitive skills and knowledge base that a LRSO needs to safely and correctly supervise range laser operations for live-fire training events.

- For all laser use, a Laser Range Safety Officer (LRSO) is required in addition to the standard OIC/RSO qualifications.

### Proctor Certification Course - MNET0110PC

Successful completion of this course is required to certify individuals to serve as proctors, responsible for monitoring students as they take MarineNet course exams.

<https://www.marinenet.usmc.mil>

## RANGE MANAGEMENT BRANCH

### OIC & RSO Qualification



In order to become certified as an Officer in Charge (OIC) or Range Safety Officer (RSO) for Marine Corps Base Quantico, Marine Corps and Base Regulations mandate the completion of essential training in range safety, policy and procedures, and range and training area regulations specific to the installation.

More information on the OIC & RSO requirements, Range SOP's, letters, and the Range Regulation (MCINCR-MCBQO 3570.1B) can be found on the RMB website.

<http://www.quantico.marines.mil/Offices-Staff/G-3-Operations/Range-Management-Branch>

## Certification for Non-DoD Personnel

- The RMB Website has detailed instructions.
- <http://www.quantico.marines.mil/Offices-Staff/G-3-Operations/Range-Management-Branch/OIC-RSO-Qualification/>
- Contact the Range Safety Office for assistance. (703) 432-7466 or 7467.

## STEP 1:

Complete the USMC Range Safety Course (RTAMRSOCAA) on MarineNet and successfully complete the proctored exam at the end of that course.

- Send an email to the Installation Range Safety Officer (IRSO) for “Sponsor Request”.
- Go to MarineNet and request an account.
- Enter sponsor and reason for account.
- MarineNet will generate an email to the Sponsor for approval.
- IRSO will respond to your original email with instructions.

**Note:**

Send copies of certificates and letters to  
the IRSO and the Range Safety Inbox  
MCBQ\_RNG\_SCH@usmc.mil

## Certification for Non-DoD Personnel

## STEP 2:

Attend the MCB Quantico Installation  
OIC/RSO in-person brief.

- The brief is held at the Range Safety Office in building 24144.
- See RMB website for schedule.



### STEP 3:

Request a Range Facility Management Support System (RFMSS) Read-Only Account.

### STEP 4:

Appointed in writing by your unit  
Commander, Department Head, or Section  
Chief as appropriate to your Agency.

## How to get a Proctor for the MarineNet Exam

- All units are encouraged to have their own Proctors who can administer the exam at the end of the Range Safety Course. Proctor Certification is done through MarineNet.
- Unit personnel can take the MarineNet Proctor Certification Course - MNET0110PC and certify a unit Proctor.
- You can also contact the MCB Quantico **Installation Range Safety Officer** for assistance. Mr. Martin Dankanich  
<[martin.w.dankanich@usmc.mil](mailto:martin.w.dankanich@usmc.mil)>  
(703) 432-6552.



# OIC/RSO QUALIFICATION INSTRUCTIONS